

SPARK PTO Agenda
November 13, 2018 @ 6:30 p.m., SPARK Conf. Room

Attendance (Present represented by X) X Terry Harness - Principal (Sarah Pruett substitute) Dr. Jennifer Toney - Assistant Principal X Susie Fellows - Teacher Representative X Kimberly Muhlheim - Teacher Representative X Julie Kimble - Co-President X Cat Hoelker - Co-President X Amanda Curran - Fundraising X Chad Estes - Secretary Becca Kirby - Volunteer/Outreach X Preston Ladds - VP X Scott Newman - Treasurer X Carrie Pursifull - Operations X Jenny Reiner - Enrichment X Julie Witten - Communications		
Meeting Call to Order: 6:38pm		

Topic	Speaker	Time
Principal's Update <ul style="list-style-type: none"> <i>We have some feedback from parents & GO Team there are a lot of events to keep track of and too many to participate in for most</i> <i>There are a lot of opportunities we are turning down to provide a balance and realistic set of expectations</i> <i>There is an initiative related to a "Say Something" app to assist with anonymous tips related to potential hazards across the APS school system. This is focused largely on the middle and high schools.</i> 	Harness/Toney	15 minutes
Teachers' Update	Fellows/Muhlheim	5 minutes
Follow up from last meeting: 1. STEAM Night recap (Way to go Jenny!) <ul style="list-style-type: none"> <i>Very successful event</i> <i>The kids loved it and enjoyed seeing teachers "outside of the classroom"</i> <i>Opportunity for improvement: after-event cleanup and coordination</i> <i>Makes for a very long day for teachers</i> 		15 minutes

<p>2. Fundraising (Yahoo Amanda!!)</p> <ul style="list-style-type: none"> • Color Run update • <i>Super successful event and we exceeded our goal</i> • <i>72% participation</i> • <i>65% participation from non-parents</i> • <i>14 different countries</i> • <i>Scheduling around fall break is important and need to be considered for next year with an alternative schedule</i> • Discuss committing to hosting run next year • <i>All in attendance in favor of pursuing for next year. Details and approach TBD.</i> • Dunking Mr. Harness 		
<p>New business:</p> <p>3. FY18-19 Budget Review (Scott)</p> <ul style="list-style-type: none"> • Key changes from last FY • <i>A summary of budget changes will be provided to the PTO membership for voting of approval (will be available approx 2 weeks once published)</i> • <i>A few discussions on minor changes were discussed</i> • Technology discussion • <i>There is an additional technology request to be considered with the overall budget</i> • Vote to approve operating budget • <i>Final vote on budget with changes discussed in the meeting will occur within a week post-PTO Board meeting</i> <p>4. Mid-Year Newsletter</p> <ul style="list-style-type: none"> • Key highlight write-ups/photos by 12/10 • Mail 1/7 <p>5. Operations Update (Carrie)</p> <ul style="list-style-type: none"> • Sports Court + revised vote • <i>The design is finalized, ordered and the build-out will be underway within the coming weeks</i> • Media Center • <i>The committee has been formed and the general floorplan/layout has been</i> 	Board	55 minutes

<p><i>identified. Final design work next up and build-out services TBD.</i></p> <ul style="list-style-type: none"> • Hand Sanitizer • <i>Finalizing quotes with contacts at GP</i> <p>6. Enrichment Update (Jenny)</p> <ul style="list-style-type: none"> • Book Fair (11/26) • <i>Volunteers will be needed!</i> • AR party (12/7) • <i>Need to finalize exact location & logistics on group size and flow between grades. Top 50 students per grade for 1st - 5th grades.</i> • International Night (1/24) • <i>Need to finalize exact location & logistics on group size and flow between grades.</i> • Spring Movie Night? • <i>TBD for 3/22/2019</i> <p>7. Needs on Horizon:</p> <ul style="list-style-type: none"> • SPARK After Dark: • <i>Considering options for handling digital auction software for the event</i> • Finalize budget and distribute to PTO members for vote • Volunteers for Book Fair and AR party • Angel Tree • <i>Sponsoring holiday tree to provide donations for the less fortunate</i> 		
<p>Upcoming dates:</p> <ul style="list-style-type: none"> • 11/13 - 11/15 - Thanksgiving Luncheons • 11/14 - GUSTO! Dine Out • 11/14 - GO Team Meeting • 11/26 - 11/30 - Book Fair • 11/30 - Last Day to Order SPARK Hoodies • 12/4 - Yeah Burger Dine Out • 12/6 - Principal's Coffee • 12/7 - AR Parties • 12/21 - Last Day of 1st Semester! 		
<p>Meeting Adjourned: 9:10 pm</p>		